

**STATEWIDE
WASTE TRANSPORTATION
LITTER CONTROL PLAN**

Information received through the hotline will not be forwarded on to law enforcement with the exception of intentional illegal activity.



January 2004

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TABLE OF CONTENTS

Section **Page**

Trailer and Open Truck Specification

1.0	INTRODUCTION.....	4
1.1	Intended Signatories.....	5
2.0	TARPING PROCEDURES FOR TRAILERS AND OPEN TRUCKS.....	5-6
3.0	HOTLINE OPERATIONS.....	6
3.1	Call-in Placards.....	7
3.2	Notification to Signatories.....	8
4.0	WASTE HAULER/DRIVER NOTIFICATION.....	8
5.0	INBOUND AND OUTBOUND TRUCK / TRAILER INSPECTION.....	8-9
6.0	NOTIFICATION OF VIOLATIONS.....	10
7.0	THREE-STRIKE POLICY.....	10
8.0	PLAN ADMINISTRATION.....	11
	PHOTOGRAPHS FOR TRAILERS.....	12-16

ROLL-OFF VEHICLES/CONTAINERS

1.0	INTRODUCTION.....	17
2.0	ROLL- OFF CONTAINER TARPING PROCEDURES.....	17-18
3.0	INBOUND ROLL- OFF CONTAINER INSPECTION.....	18-19
4.0	CALL-IN PLACARDS.....	19

Appendices:

A – NAMES AND ADDRESSES OF SIGNATORIES.....20

B – CALL-IN PLACARDS.....21-22

C – WASTE TRANSPORTATION INSPECTION REPORT.....23

D -PHOTOGRAPHS - to demonstrate roll off tarping procedures.....24
(To be provided)

E – Litter Laws.....25-26

This plan has been modeled after “Waste Transportation Litter Control Plan” Livingston Landfill, American Disposal Services, Inc.

1.0 INTRODUCTION

PalmettoPride and the Solid Waste Haulers Committee has prepared this Statewide Waste Transportation Litter Control Plan (SWTLCP) to minimize the potential of litter escaping from inbound and outbound garbage trucks and waste transfer trailers using landfills in South Carolina. PalmettoPride and the Solid Waste Haulers Committee recognizes the need for establishing and enforcing such a plan to improve the appearance of the state's roadsides and to enhance the image of the solid waste industry as good neighbors. PalmettoPride encourages all waste haulers and landfill operators of the state to adopt and enforce the model plan.

Waste is either delivered to landfills from private collection bins, public drop off sites, transfer stations operators, transfer stations, drop off site operators and by garbage trucks that pick up waste on a door-to-door basis. In some cases, waste is transported hundreds of miles to landfills. The waste at transfer stations is moved from the waste collection vehicles or containers to transfer trailers to improve collection utilization and minimize vehicle trips to the landfill. The transfer trailer is usually transported by the owner of the disposal site. Often, a transportation broker hauls the transfer trailer from the transfer station to the landfill on behalf of the landfill owner. In all instances, the transporter is responsible for following landfill procedures and obeying litter laws and tarp laws. It should be noted that there are many different types of transfer trailers and garbage trucks. This Litter Control Plan consists of the following components:

- Tarping Procedures
- Truck and Trailer Clean-up Procedures
- Reporting of Violations
- Operator/Driver Notification
- Transfer Trailer and Truck Inspection (inbound and outbound)
- Plan Enforcement

These components are detailed in Sections 2.0 through 11.0 of this document.

1.1 INTENDED SIGNATORIES

All public and private waste haulers; private collection bins, public drop off sites, transfer stations operators, transfer stations, drop off site operators, garbage trucks, landfill operators and contracting agencies such as municipalities, counties, state agencies and federal agencies shall be afforded the opportunity to become signatories to this plan. PalmettoPride shall be the lead agency in the dissemination of promotional information about this Plan.

2.0 TARPING PROCEDURES FOR TRAILERS / OPEN TRUCKS

Transfer trailers and open trucks shall be fitted with retractable covers of the following types:

- Mesh covers free of rips, holes or other non-manufactured openings
- Solid fabric free of rips, holes or other non-manufactured openings
- Other mechanical acceptable devices

Covers shall be attached to the front or side of the trailer or truck bed and shall overlap the sides by a minimum of 12 inches. Holes or tears in the cover shall be repaired immediately after they are identified.

Covers shall be secured firmly and shall be maintained tight against the trailer or truck bed while in transit to the landfill. The cover shall be secured according to the following guidelines:

- Covers should be attached to the front or side of the trailer or truck bed
- A minimum of 2 tarp straps at the front of the trailer securing the right and left sides of the cover to the front of the bed (See Photograph 2)
- A minimum of 4 tarp straps evenly spaced on each side of the bed (See Photograph 1)
- Covers shall overlap the sides by a minimum of 12 inches
- A minimum of 2 tarp straps at the rear of the trailer or truck bed (See Photograph 3)
- Covers shall be free of tears, holes and non-manufactured openings
- Covers and straps should be adequate in size and number to properly secure the load.

The tarp straps used to secure the cover shall be a rubber tie-down, elastic type (*i.e.*: *bungee cords*) or of an equivalent class that are free of cuts and other imperfections that may cause the cover to become loose while the waste is in transit.

Photographs depicting the proper placement of straps on the sides, front and rear of the truck bed or trailer are included as Photographs 1, 2 and 3. The **improper** placement of a cargo strap is depicted in Photograph 4. Photograph 5 depicts an approved method of repairing a tear in a mesh cover.

3.0 HOTLINE OPERATIONS

Call-in information (Statewide Litter Hotline) shall be placed on all garbage trucks, open trucks and trailers to all counties, municipalities and private haulers throughout the state who are signatories of the SWTLCP. The call-in information will allow witnesses to report drivers who violate litter laws and to notify authorities of the accumulation of litter along the roadside. Signatories of the SWTLCP expressly agree to the release of periodic summaries of hotline reports to the municipalities and counties of the state who are also signatories to the SWTLCP.

The hotline will operate under agreement with the South Carolina Department of Natural Resources (SCDNR), South Carolina Department of Public Safety (SCDPS) and PalmettoPride with exception to routing. All waste haulers will be assigned a specific 5-character identification number. Each character represents information that will aid in the reporting process. Character assignments are as follows:

- The first two characters will be linked to a truck and region specific email address for collecting litter violation reports.
- The last three characters will be used to identify the vehicle within the company.

SCDNR operators will select a pull down number and then record the vehicle's remaining number, location, time of day and material escaping from vehicle. When the Litter Buster's Hotline operator has received all information and releases, data will transfer to SCDPS's email system for immediate dispatch to the assigned representative of the participating organization. The tracking will allow companies to monitor mechanical conditions and driver acceptance of responsibility.

The intended use of the hotline is to develop awareness of mechanical malfunctions, educate and to change attitudes on the proper covering of

vehicles. Participating organizations will be receiving positive public relations as a result of their pro-active stance to eliminate litter in South Carolina.

3.1 CALL-IN PLACARDING

PalmettoPride shall furnish artwork as displayed in Exhibit B for call-in placards, so participating organizations can purchase placards to be displayed on trucks transporting waste. A copy of the placard is included as Appendix B of the Plan. These placards or signs shall identify the toll-free statewide Litter Buster's Hotline telephone number where motorists or other members of the public can call to report any of the following:

- Litter escaping from trucks or trailers in transit to or from the landfill
- Open loading doors or loose trailer covers
- Drivers securing trailer covers or making other adjustments just prior to entering the landfill
- Drivers littering

The placards shall be labeled to read:

**Help us fight litter on South Carolina Highways.
Report littering: 1-877-7LITTER, cell phone: #LB.
Truck number 000.
A Service of PalmettoPride**

The text on this placard shall be approximately 2 inches in size. Each truck or trailer shall have an exclusive identification number with the prefix established by PalmettoPride. The prefixes will represent the organizations name with the first character and the second character will indicate region. This number shall be a minimum of 2 inches in height and shall be placed in a standard location on the truck. These numbers will be used by the statewide Litter Buster's Hotline to identify the name of the signatory waste hauler. The call-in placard shall be placed in a visible location on the vehicle with magnetic signage or on the front of roll off vehicles as a bumper sticker.

The Litter Buster's Hotline operator shall maintain a historical record of all litter-related calls and violations. Waste haulers who are signatories to the Plan shall be notified by email of any violations within one business day. In the event of significant litter accumulation, it would be the sole responsibility of each signatory to talk with drivers, operators and other personnel related to spillage of litter, whether unintentional or intentional.

3.2 NOTIFICATION TO SIGNATORIES

A quarterly report of hotline calls shall be provided to all signatories via email. These reports shall be considered confidential by all signatories. The information contained in these reports shall be used by contracting authorities and waste haulers to identify trends and to develop strategies for dealing with increased trends of reported littering complaints. The reports shall list all calls received involving signatories of the Plan. Based on the subjective nature of the hotline calls, these reports are not to be used by signatory agencies or law enforcement authorities as the basis for criminal prosecution or for contract revisions or terminations. **Information received through the hotline will not be forwarded on to law enforcement with the exception of intentional illegal activity.**

4.0 WASTE HAULER/DRIVER NOTIFICATION

PalmettoPride shall publicize the Plan to all landfill operators; public and private waste haulers and contracting agencies across the state. All landfill users, whether they be contract waste haulers, contracting agencies or private haulers, shall be afforded the opportunity to become signatory to the Plan. Signatories who employ drivers or other operators shall have a responsibility to inform them of the tarping requirements and the minimum cover securing procedures, as well as the inspection, operational and enforcement aspects of the Plan.

All drivers and operators are to be informed of inspection and enforcement procedures required by the Plan prior to transporting waste. On-the-job training is strongly encouraged using experienced drivers and operators who can properly demonstrate the tarping and clean-up procedures for first time employees.

Informing drivers and operators of the accepted protocol for securing covers and cleaning trucks is essential to ensuring that litter released from their vehicles is eliminated. The enforcement aspect of the Plan, detailed in Section 7.0, affects the driver directly. The driver and truck operators will be held individually responsible for the prevention of litter. They have the greatest control over the proper utilization of litter prevention equipment, procedures and materials.

5.0 INBOUND AND OUTBOUND TRUCKS AND TRAILER INSPECTION

An inspector should inspect trucks or transfer trailer entering or exiting a landfill. This inspector should visually inspect the cover and straps or rear compressor door area, as applicable, and verify that all inbounds are properly covered and all outbound have emptied of all waste materials and

no loose materials are likely to escape. The inspector should inspect the cover by viewing images from an overhead camera, gantry or other means whenever possible. The following is a checklist of items that should be inspected:

INBOUND INSPECTION

It is recommended that landfill inspectors, look for the following indicators of the SWTLCP:

- The presence of litter on the panels, tippers, crusher arms, tool racks, handrails, levers, hoses or other appurtenances of garbage trucks.
- The top and sides of trailer and truck bed covers for holes and tears
- The sides of trailers and truck beds for adequate overlap of cover
- The minimum of 4 tarp straps on both sides of the trailer or open truck bed
- The cover is attached to the front or side of the trailer or open truck bed
- The minimum of 2 tarp straps at the front of the trailer or truck bed
- The minimum of 2 tarp straps at the rear of the trailer or truck bed
- The presence of litter leaving the trailer or truck bed
- The presence of a legible call-in placard
- The appropriate identification number
- Damaged equipment that may result in the release of litter during transit

OUTBOUND TRUCK AND TRAILER INSPECTION

It is recommended that landfill inspectors insure the following compartments of the truck are in compliance with the SWTLCP.

- Panels, tippers, crusher arms, tool racks, handrails, levers, hoses and other appurtenances of garbage trucks.
- The floors of trailer and open bed trucks
- Trailer and truck doors and openings
- Other parts of trucks and trailers on which pieces of plastic or other waste materials may be caught
- Call-in placard and vehicle identification number to verify that they are legible

When necessary, the individual inspecting outbound trucks and trailers will instruct the driver to remove materials caught on the vehicle or to sweep the equipment to completely clean vehicle or re-tarp the vehicle prior to gaining access to highways. (An example of an emptied trailer being swept at the outbound inspection area is presented in Photograph 7.) Driver shall clean

call-in placard and trailer identification number, if necessary, to make legible.

6.0 NOTIFICATION OF VIOLATIONS

Violation of the procedures detailed in Section 2.0, or failure to prevent the escape of litter due to faulty equipment or careless operation, identified during the inspection shall be documented and reported to the driver for immediate correction. The landfill shall keep a file copy for one year. A suggested report is included in Appendix C.

Drivers shall be notified in writing by copy of the Waste Transport Inspection Report, if faulty equipment, which may result in the release of litter, is identified. This type of equipment damage does not constitute a Plan violation when reported for the first time. However, drivers that return to the landfill with the same damaged equipment shall be reported to their employers along with a Waste Transport Inspection Report. The landfill operator may provide copies of such reports to contracting agencies if violations persist.

7.0 THREE-STRIKE POLICY (Internal use by signatory only)

Signatories shall agree to inform all drivers of their responsibilities under the Plan. Signatories should institute a three-strike policy for their drivers. The suggested policy is as follows:

- After a first violation, the signatory should review the Plan requirements with the driver and train driver in correct installation of tarps.
- In the event of a second violation within a six-month period, the driver should receive a notice of second complaint and must demonstrate to his or her supervisor the proper procedure for covering a load.
- If a third violation occurs within a six-month period, the driver should be held personally responsible by and repeating training as well as demonstrate how to properly cover a load.

Violations of the Plan include:

- More than one hotline complaint in any six-month period with the date of violation being based on the second such complaint.
- Failure to report faulty equipment or to comply with Section 2.0, resulting in notification to the signatory pursuant to Section 7.0 of the Plan. **Note:** It is the driver's responsibility to report faulty equipment, but it is the owner's (i.e. signatory's) responsibility to have it repaired.

8.0 PLAN ADMINISTRATION

PalmettoPride in conjunction with the Solid Waste Committee shall administer the SWTLCP as described in this document. The inspection process described in Section 5.0 allows landfill personnel to determine if drivers are conforming to the Plan. Non-compliance with the Plan should be documented by information from the following sources:

- Waste Transport Inspection Reports
- Hotline calls made by the public reporting litter violations
- Calls made to PalmettoPride by counties and municipalities

Waste Transport Inspection Reports should be prepared and logged at each participating landfill whenever violations are identified. Hotline calls received from the public shall also be logged and the alleged violator shall be notified of the complaint. PalmettoPride shall keep a historical log of any complaints received against signatories to the Plan and shall accumulate the total number of all alleged violations in a central log for at least one year.

PHOTOGRAPHS FOR TRAILERS

Photograph 1: Proper methods of securing cover to side of trailer. (Note: The cover overlaps side of the trailer a minimum of 12 inches.)

Photograph 2: Proper method of securing left and right sides of cover to front of trailer. (Note: Cover is permanently attached to trailer.)

Photograph 3: Proper methods of securing cover to rear of trailer. A minimum of 2 tarp straps for corners of the cover (here four are used) and a cargo strap. (Note: The cargo strap is placed over the top of the door).

Photograph 4: Improper placement of cargo strap.

Photograph 5: Proper repair of torn mesh cover.

Photograph 6: Inspection of incoming trailers at scale house.

Photograph 7: Inspection and cleaning of outgoing trailer.

Photograph 8: A clean front-loading garbage truck.

Photograph 9: A clean rear-loading garbage truck.



Photograph 1: Proper method of securing cover to side of trailer. Ten evenly spaced tarp straps. (Note: The cover overlaps side of the trailer a minimum of 12 inches.)



Photograph 2: Proper method of securing left and right sides of cover to front of trailer. (Note: Cover is permanently attached to trailer.)



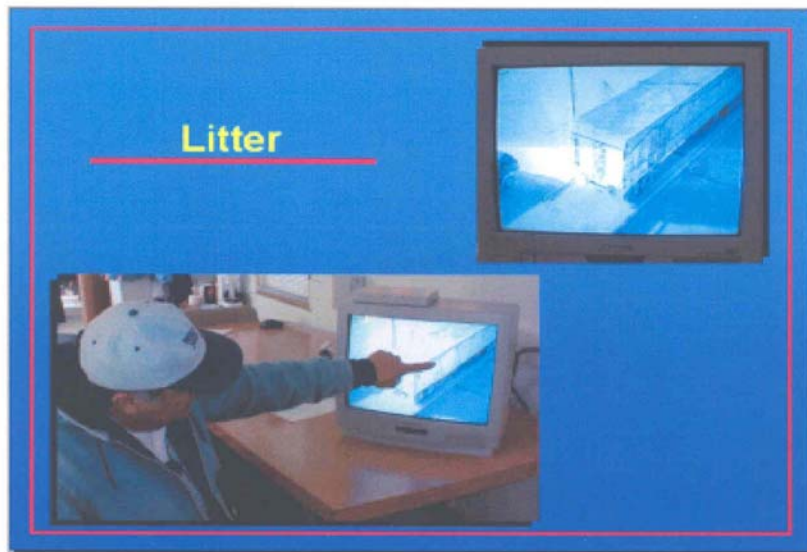
Photograph 3: Proper method of securing cover to rear of trailer. A minimum of 2 tarp straps for corners of the cover (here four are used), and a cargo strap. (Note: The cargo strap is placed over the top of the door.)



Photo No. 4: IMPROPER method of installing cargo strap. Strap should be placed over the top of the door.



Photo No. 5: Proper repair of torn mesh cover.



Photograph 6: Inspection of incoming trailers at scale house.

Litter



Photograph 7: Inspection and cleaning of outgoing trailer.

1.0 INTRODUCTION FOR ROLL-OFF VEHICLES

Preparation of the SWTLCP for roll-off vehicles transporting open top containers, self contained compactors and stationary compactor containers is intended to minimize debris/litter from escaping loaded containers during transit.

It is intended that all haulers, private and public sector, landfill and transfer station operators utilize these procedures to comply by performing reportable inspections to effect hauler compliance.

Through hauler/landfill transfer station compliance along with effective enforcement, these procedures will achieve a significant litter reduction along our highways. The Litter Control Plan for roll-offs consist of the following:

- Tarping procedures
- Inbound /Outbound container inspection
- Call-in placard placement

These components are detailed in Sections 2.0 through 5.0 of this document.

2.0 ROLL-OFF CONTAINER TARPING PROCEDURES

Roll-off vehicles shall utilize container covers (tarps) on all open top containers transported.

- The following type of covers are acceptable:
 - Mesh covers
 - Solid fabric covers
 - Other mechanical acceptable devices

Note: All covers shall be free of rips, holes or other non-manufactured openings.

- Container doors shall be fully closed and secured by safety chains.
- Covers shall be secured firmly and shall be maintained tight against the container while in transit to landfill/transfer station or other disposal area. The covers shall be secured as follows:
 - Permanent/retractable covers shall be secured or spooled at the rear of the vehicle cab.
 - For non-permanent covers, a minimum of 3 tarp straps shall be utilized at the front of the container, securing the center, right and left corners.
 - Covers shall overlap all sides of the container by a minimum of 12 inches.
 - Sufficient number of tarp straps shall secure the cover on both sides of the container.

- Minimum 3 tarp straps shall secure the cover at the rear of the container -- center, right and left corners.
- Tarp straps used to secure covers shall be rubber tie-down, elastic type (bungee cords) or equivalent, that is free of cuts or other imperfections that may allow cover to become loose while container is in transit. Tarp straps should be inspected daily, replaced as necessary.
- Vehicles not equipped with permanent retractable tarping mechanism shall install acceptable tarps by hand, conforming to specifications and procedures described in the paragraph above.
- Roll-off vehicles transporting self-contained compactors shall ensure that the charging box ram is forward, prior to transporting and rear door is fully closed and secured by safety chain to prevent spillage in transit.
- Roll-off vehicles transporting stationary compactor containers with rear door opening, shall secure the load as follows:
 - Rear door shall be fully closed, secured by a safety chain.
 - Rear door opening shall be securely covered by a solid or mesh cover/tarp (sometimes referred to as “diaper”) free from rips, holes.
 - Cover shall overlap opening by at least 12 inches, on all four sides.
 - Sufficient number of tarp straps evenly spaced on all sides shall be utilized to prevent spillage in transit.

Photographs depicting proper placement of straps on the sides, front and rear of the containers are provided in Appendix D.

3.0 INBOUND AND OUTBOUND ROLL OFF VEHICLE INSPECTION

Each roll-off vehicle entering and exiting landfill or transfer station should be inspected at the scale house by the designated inspector. This inspector should visually inspect the cover and straps to verify conformance and that all waste materials have been emptied with the requirements of the Plan.

INBOUND CHECKLIST:

- The top and sides of the cover for holes and tears
- The sides of the container for adequate overlap of cover
- Sufficient number of tarp straps utilized on both sides of the container.
- For permanent retractable covers -- the cover is permanently secured or spooled at the rear of the vehicle cab.

- For non-permanent covers -- a minimum of 3 tarp straps at the front of the trailer.
- The minimum of 3 tarp straps at the rear of the trailer
- The presence of litter leaving the trailer
- Damaged door or container that may result in the release of litter during transit.

OUTBOUND CHECKLIST:

- The floor of the container
- The door along the floor of the container
- Container is free of any leftover debris

Violations to the cover tarping procedures (detailed in Section 2.0) identified during the inspection shall be documented.

When necessary, the individual inspecting the empty container will instruct the driver to remove materials present in the container or to sweep out the floor of the container or re-tarp the vehicle for transport. Driver shall clean call-in placard and the trailer identification number, if necessary, to make legible.

4.0 CALL IN PLACARDING

Signatories shall affix call-in placard to roll-off vehicles regularly transporting waste. A copy of the placard is included as Appendix B of the Plan. These placards or signs shall identify a toll free number that motorists or other members of the public can call to report any of the following:

- Litter escaping from containers in transit
- Loose container covers
- Drivers securing container covers or making all cover adjustments just prior to entering the landfill, transfer station or other disposal facility.
- Littering

The placards shall be placed in a visible location on truck doors or bumpers and shall be kept clean allowing easy access to the vehicle's number for reporting to the Litter Buster's Hotline.

APPENDIX A

SIGNATORIES

[This page needs to be developed after the Plan has been adopted by the industry. Signatories should be divided into Contracting agencies (mostly municipalities and counties), Waste Haulers, and Landfills.]

APPENDIX B

CALL-IN PLACARD

14 X 24



**report littering
1-877-7-LITTER**

cell phone: #LB

000
INSERT NUMBER

000 000
INSERT NUMBER

PalmettoPride

CALL-IN PLACARD

6 X 18

report littering: **1-877-7-LITTER**

000
INSERT NUMBER

000 000
INSERT NUMBER

cell phone: **#LB**

PalmettoPride

APPENDIX C



TAKE PRIDE. TAKE RESPONSIBILITY. TAKE ACTION.

Waste Transport Inspection Report

(Please Print)

[Insert Control Number here]

DATE OF REPORT: _____

NAME OF LANDFILL: _____

NAME OF LANDFILL INSPECTOR: _____

COMPANY NAME: _____

VEHICLE/TRAILER NUMBER: _____

VEHICLE LICENSE TAG NUMBER: _____

DRIVER NAME (PLEASE PRINT): _____

PLEASE CHECK THE FOLLOWING AS APPLICABLE:

LOSING LITTER: ___ INDOOR DOOR BENT: YES ___ NO ___

TARP CONDITION: UNACCEPTABLE ___ FAIR ___ GOOD ___

OVERHANG OF TARP: _____ INCHES (SHOULD BE 12")

NUMBER OF STRAPS ON EACH SIDE: ___ (10 EACH SIDE)

NUMBER OF STRAPS REAR: _____

CARGO STRAPS ON REAR (TOP): YES ___ NO ___

FRONT OF TARP SECURED: YES ___ NO ___

FAULTY EQUIPMENT ALLOWING LITTER TO ESCAPE (DESCRIBE):

OTHER NOTES:

FAXED TO OWNER: YES (DATE/TIME): _____

(Required if repeat violation) FAXED TO ATTN: _____

DRIVER SIGNATURE: _____

INSPECTOR SIGNATURE: _____ DATE: _____

APPENDIX D
PHOTOGRAPHS OF ROLL OFF

APPENDIX E

South Carolina Code of Laws

SECTION 48

SECTION 48-53-10. Definitions.

As used in this chapter:

(1) "Litter" means all waste material including, but not limited to, bottles, glass, crockery, cans, paper, plastic, rubber, garbage, offal, waste building material at construction sites, disposable packages, or containers thrown or deposited as prohibited by the provisions of this chapter but not including the wastes of the primary processes of mining, logging, sawmilling, farming, or manufacturing.

(2) "Vehicle" means every device capable of being moved upon a public highway and in, upon, or by which any persons or property is or may be transported or drawn upon a public highway, excepting devices moved by human or animal power or used exclusively upon stationary rails or tracks.

SECTION 48-53-20. Litter to be covered to prevent it from escaping from vehicle during transportation.

No vehicle which transports litter may be driven or moved on any highway unless the litter is secured by means of a covering which is fastened securely so as to prevent any of its load from dropping, sifting, leaking, or otherwise escaping from the vehicle.

SECTION 48-53-30. Penalties.

A person violating the provisions of this chapter is guilty of a misdemeanor and, upon conviction, must be fined not less than fifty nor more than two hundred dollars for each offense.

SECTION 56

SECTION 56-5-4100. Spilling loads on highways prohibited; removing spilled loads and cost thereof.

(A) No vehicle may be driven or moved on any public highway unless the vehicle is so constructed or loaded as to prevent any of its load from dropping, sifting, leaking, or otherwise escaping from the vehicle, except that sand, salt, or other chemicals may be dropped for the purpose of securing traction, and water or other substance may be sprinkled on a roadway in the cleaning or maintaining of the roadway by the public authority having jurisdiction.

(B) Trucks, trailers, or other vehicles when loaded with rock, gravel, stone, or other similar substances which could blow, leak, sift, or drop must not be driven or moved on any highway unless the height of the load against all four walls does not extend above a horizontal line six inches below their tops when loaded at the loading point; or, if the load is not level, unless the height of the sides of the load against all four walls does not extend above a horizontal line six inches below their tops, and the highest point of the load does not extend above their tops, when loaded at the loading point; or, if not so loaded, unless the load is securely covered by tarpaulin or some other suitable covering; or unless it is otherwise constructed so as to prevent any of its load from dropping, sifting, leaking, blowing, or otherwise escaping from the vehicle. This subsection also includes the transportation of garbage or waste materials to locations for refuse in this State.

(C) The loader of the vehicle and the driver of the vehicle, in addition to complying with the other provisions of this section, shall sweep or otherwise remove any loose gravel or similar material from the running boards, fenders, bumpers, or other similar exterior portions of the vehicle before it is moved on a public highway.

(D) Any person operating a vehicle from which any glass or objects have fallen or escaped, which would constitute an obstruction or injure a vehicle or otherwise endanger travel upon the public highway, shall immediately cause the public highway to be cleaned of all glass or objects and shall pay any costs for the cleaning.

(E) Any person who violates the provisions of subsections (B), (C), or (D), is guilty of a misdemeanor and, upon conviction, must be fined one hundred dollars.

(F) The provisions of this section are not applicable to and do not restrict the transportation of seed cotton, soybeans, tobacco, poultry, livestock or silage, or other feed grain used in the feeding of poultry or livestock or of paper, wastepaper utilized for the manufacture of industrial products, paper products, forest products, or textile products.

SECTION 56-5-4110. Loads and covers thereon shall be firmly attached.

No person shall operate on any highway any vehicle with any load unless such load and any covering thereon is securely fastened so as to prevent such covering or load from becoming loose, detached or in any manner a hazard to other users of the highway.